

TOTAL WAREHOUSE

Order Picker Daily Checklist

DATE		I INSPECTED BY	
MAKE		MODEL	SN#
HOUR		VOLTAGE	

MARK CIRCLE If NO PROBLEMS Visible. KEEP UNMARKED and WRITE IN Comment if PROBLEMS ARE PRESENT.

VISUAL INSPECTIONS

Write Comments

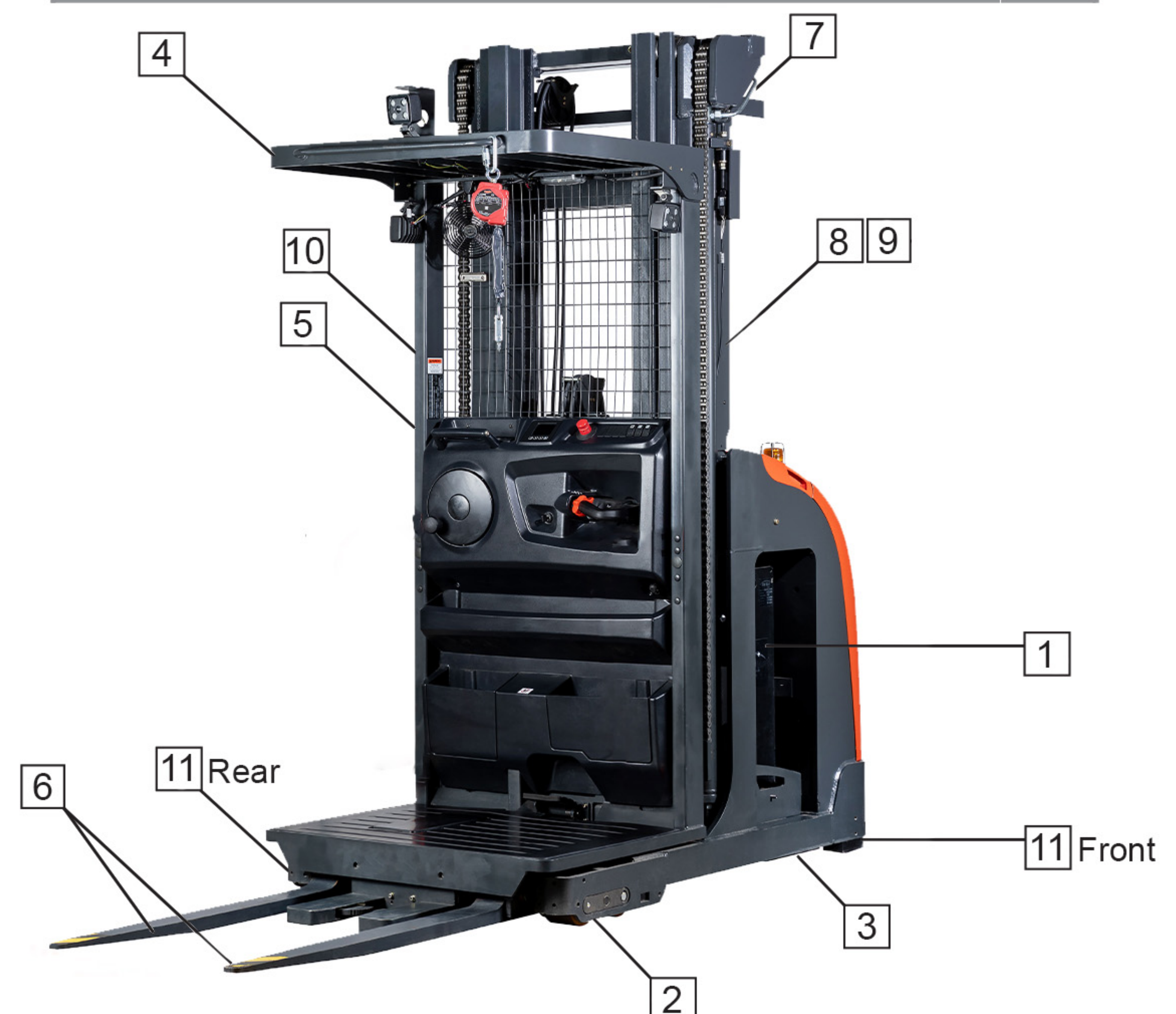
1	<input type="radio"/> Battery
	<input type="radio"/> Vent Caps
	<input type="radio"/> Connectors / Covers
	<input type="radio"/> Cables
	<input type="radio"/> Water Level
	<input type="radio"/> Battery Retainer Plate
2	<input type="radio"/> Load Wheels (Left/Right)
3	<input type="radio"/> Drive Wheel
4	<input type="radio"/> Overhead Guard
5	<input type="radio"/> Platform
6	<input type="radio"/> Forks
7	<input type="radio"/> Mast
8	<input type="radio"/> Cylinder Operation
9	<input type="radio"/> Lift Chains
10	<input type="radio"/> Nameplate
11	<input type="radio"/> Wire Guidance Front / Rear *if equipped

SIGNATURE: _____

OPERATIONAL INSPECTIONS

Write Comments

A	<input type="radio"/> Listen for Unusual Noise
B	<input type="radio"/> Electric Break
C	<input type="radio"/> Lifting Control
D	<input type="radio"/> Forward Driving
	<input type="radio"/> Steering
	<input type="radio"/> Braking
E	<input type="radio"/> Reverse Driving
	<input type="radio"/> Steering
	<input type="radio"/> Braking
	<input type="radio"/> Backup Alarm (optional)
F	<input type="radio"/> Lights (optional)
G	<input type="radio"/> Horn
H	<input type="radio"/> Gauges
I	<input type="radio"/> Oil Spots on Floor



WARNING: All parts and items which may need inspecting are not reflected in this worksheet. Operators are responsible for guaranteeing that the equipment is in proper working condition and in conformance with specifications. If any problems are found - DO NOT operate the equipment and immediately notify supervisor or manager.