TOTAL WAREHOUSE

Stand Up Electric Reach Truck Daily Checklist

DATE		**I NSPECTED BY**			
MAKE		**MODEL**		**SN#**	
HOUR		**VO LTAGE**			

MARK BOX If *NO PROBLEMS* Visible. **KEEP UNMARKED** and **WRITE IN** Comment if *PROBLEMS ARE PRESENT.*

VISUAL INSPECTION

Comments

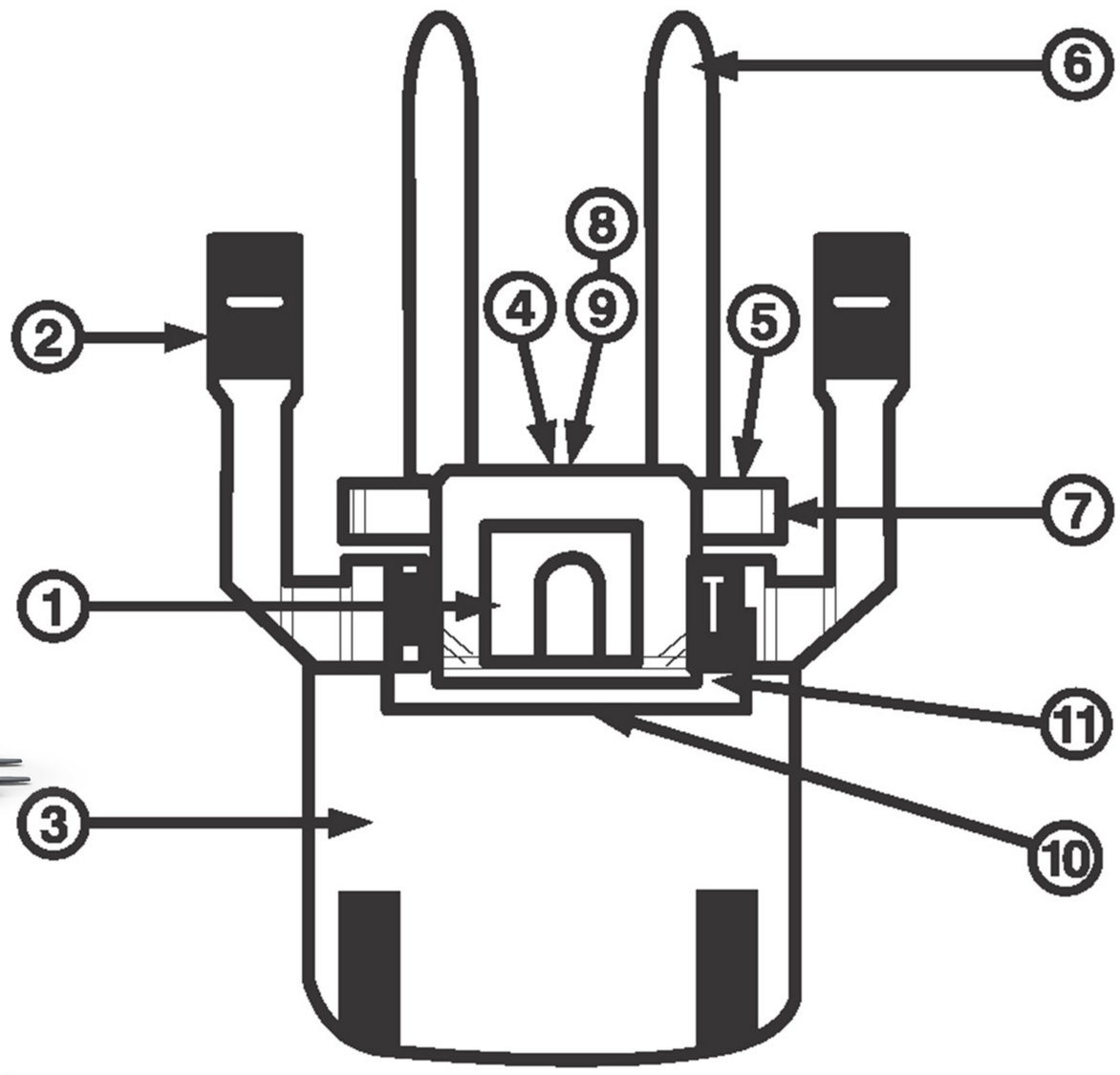
1. ☐ Battery _____
   - ☐ Vent Caps _____
   - ☐ Connectors / Covers _____
   - ☐ Cables _____
   - ☐ Water Level _____
2. ☐ Drive and Load Wheel _____
3. ☐ Overhead Guard _____
4. ☐ Tilt Cylinder _____
5. ☐ Carriage _____
6. ☐ Forks _____
7. ☐ Mast _____
8. ☐ Cylinder Lift _____
   - ☐ Reach Function (Cylinder & Pantograph) _____
9. ☐ Lift Chains _____
10. ☐ Nameplate _____
11. ☐ Battery Retainer Plate _____
    - ☐ (Attachment if Applicable) _____

SIGNATURE: _____

OPERATIONAL INSPECTION

Comments

A. ☐ Listen for Unusual Noise _____
B. ☐ Parking Brake _____
C. ☐ Lifting Control _____
D. ☐ Tilt Control _____
E. ☐ Forward Driving _____
   - ☐ Steering _____
   - ☐ Braking _____
F. ☐ Reverse Driving _____
   - ☐ Steering _____
   - ☐ Braking _____
   - ☐ Backup Alarm (optional) _____
G. ☐ Lights _____
H. ☐ Horn _____
I. ☐ Gauges _____
J. ☐ Oil Spots on Floor _____



WARNING: All parts and items which may need inspecting are not reflected in this worksheet. Operators are responsible for guaranteeing that the equipment is in proper working condition and in conformance with specifications. If any problems are found - DO NOT operate the equipment and immediately notify supervisor or manager.