

# TOTAL WAREHOUSE

## STAND-UP ELECTRIC REACH TRUCK DAILY CHECKLIST



DATE				INSPECTED BY			
MAKE		MODEL		S/N#			
HOUR				VOLTAGE			

MARK BOX If NO PROBLEMS Visible. KEEP UNMARKED and WRITE IN Comment if PROBLEMS ARE PRESENT.

### VISUAL INSPECTION

Comments

1. ☐ Battery \_\_\_\_\_  
☐ Vent Caps \_\_\_\_\_  
☐ Connectors / Covers \_\_\_\_\_  
☐ Cables \_\_\_\_\_  
☐ Water Level \_\_\_\_\_
2. ☐ Drive and Load Wheel \_\_\_\_\_
3. ☐ Overhead Guard \_\_\_\_\_
4. ☐ Tilt Cylinder \_\_\_\_\_
5. ☐ Carriage \_\_\_\_\_
6. ☐ Forks \_\_\_\_\_
7. ☐ Mast \_\_\_\_\_
8. ☐ Cylinder Lift \_\_\_\_\_  
☐ Reach Function (Cylinder & Pantograph) \_\_\_\_\_
9. ☐ Lift Chains \_\_\_\_\_
10. ☐ Nameplate \_\_\_\_\_
11. ☐ Battery Retainer Plate \_\_\_\_\_  
☐ (Attachment if Applicable) \_\_\_\_\_

### OPERATIONAL INSPECTION

Comments

- A. ☐ Listen for Unusual Noise \_\_\_\_\_
- B. ☐ Parking Brake \_\_\_\_\_
- C. ☐ Lifting Control \_\_\_\_\_
- D. ☐ Tilt Control \_\_\_\_\_
- E. ☐ Forward Driving \_\_\_\_\_  
☐ Steering \_\_\_\_\_  
☐ Braking \_\_\_\_\_
- F. ☐ Reverse Driving \_\_\_\_\_  
☐ Steering \_\_\_\_\_  
☐ Braking \_\_\_\_\_  
☐ Backup Alarm (optional) \_\_\_\_\_
- G. ☐ Lights \_\_\_\_\_
- H. ☐ Horn \_\_\_\_\_
- I. ☐ Gauges \_\_\_\_\_
- J. ☐ Oil Spots on Floor \_\_\_\_\_

SIGNATURE: \_\_\_\_\_



All comments made in reference to any problems should be made on the back of this page in detail and handed to the supervisor immediately.

**CAUTION:** This is not a complete list of all items which may require attention. Operators are responsible for ensuring that the lift truck is in proper working condition in accordance with the manufacturer's specifications.

DO NOT operate lift truck if a problem is detected.  
Report all problems to the service department immediately.

